

RETURNING TO YMCA AFTER-SCHOOL PLAN

The YMCA has been providing childcare for essential workers and their families since the pandemic started in March 2020. We have provided summer care for between 500-700 children and have had success to date using the policies and procedures we have put in place as the YMCA. We continue to monitor and develop our plans as the times and rules change throughout the pandemic. We have been following the rules and recommendations of the Center for Disease Control (CDC), NYS Department of Health (DOH) and the Office of Child and Family Services (OCFS). Due to the COVID-19 pandemic the information in this document is subject to change based on new guidelines and information.

HEALTH SCREENING- CHILDREN AND STAFF

- All individuals who are entering our program space will be screened and their temperatures will be checked. This includes all children in our care, staff, vendors and any school personnel who might need to access our spaces during after school hours.
- OCFS Wellness checks will be conducted for each child entering the program and will be logged according to OFCS regulations.
- Staff, vendors, and school personal entering the program will be logged in the visitor's log and these individuals will be logged for contact tracing purposes. Temperatures for staff, vendors, or school personal will not be recorded in the log. They will just be checked as well or not well.
- Staff, vendors or school personnel will be asked a series of COVID-19 related questions to ensure they are not symptomatic and entering our program. The questions will be provided below.
 1. Have you knowingly been in close or proximate contact in the past 14 days for anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19?
 2. Have you tested positive for COVID-19 in the past 14 days?
 3. Are you experiencing any of the signs or symptoms of COVID-19 in the past 14 days?
 - Fever, Cough, Shortness of breath or difficulty breathing, Fatigue, Muscle or body aches, Sore throat, Loses of taste or smell, Congestion or runny nose, Nausea or vomiting, and Diarrhea.
 4. Have your traveled to a location where COVID is currently considered a hot spot or has been mandated by New York State as a location where mandatory self-quarantine is require upon return?
 5. Do you have a fever of 100.4 or higher?
- Staff, vendors or school personnel answer "Yes" to any of these questions or register a fever over 100.4 will be asked to leave the program immediately, unless they are showing life threatening or emergency symptoms to COVID-19. If this is the case the individual will be moved to a quarantined space away from the program until emergency medical services can arrive on scene.
- If a child becomes ill or begins become symptomatic, then the child will be quarantined in a separate location away from the other children and staff. This is for precautionary reasons

to ensure the safety of all individuals. Parents will be notified the child is ill and will be asked to pick up their child from program as soon as possible.

QUARANTINE LOCATION:

This location will be determined by the entity where the after-school program is being conducted. This room will be a place where the child will be isolated until they are able to be picked up by parents or guardians in the case a child becomes ill or shows symptoms.

PROGRAM DESIGN DURING COVID-19

- Children in our care will be divided into “pods” or “groups” based on their age appropriate grade levels. For example- children in Kindergarten and 1st grade would be group.
- Children would stay in their group the entire time until they were released from program. Children in their groups would have consistent staff (to the best of our ability) assigned to their groups each day.
- Groups would be separate from other groups and would not intermingle during program.
- Program activities will vary and offerings could be different based on space and accessibility due to school or YMCA restrictions.

STAFFING RATIOS

- Follow all OCFS guidelines when it comes to staff ratios.
- The YMCA might exceed these ratios based on specific situations or over safety concerns. This will be determined by the YMCA.

VISITORS

- Visitors to the program would have to be pre-approved and by appointment only. Visitors must sign in on the visitor’s log and must have identification.
- Visitors will wear masks at all times during their visit.
- Visitors will maintain proper social distancing while on location.
- All visitors must follow all YMCA health screening and temperature check guidelines.

HAND HYGIENE/SANITIZING

- Children and staff will perform regular hand hygiene to help stop the spread of germs and help keep our areas clean.
- Children and staff will wash or sanitize their hands at the beginning of program, before and after eating, and whenever necessary. If children or staff hands are soiled they must be washed with soap and water.
- Hand sanitizing stations or designated bathrooms will be assigned during program to accomplish this task.

REQUIRED PERSONAL PROTECTIVE EQUIPMENT

- Staff and children will be required to wear face masks or covering while in program.

- Any visitors, vendors, or school personnel will be required to wear a mask while in the program. If they do not have an appropriate face covering they will not be able to access our program space.
- Staff will be required to wear disposable gloves while cleaning during program.

CLEANING PROCEDURES

- Staff will be sanitizing and disinfecting areas before, during and after program. Cleaning would be completed on a regular basis as children transition from activities and centers. This list includes but not limited to the following items:
 - High touch point areas
 - Program materials
 - Before and after snack time at their designated locations
- Staff will follow CDC guidelines and will be using EPA cleaner approved to disinfect against COVID-19.
- Cleaning logs?? To ensure cleaning has been completed. This would have to be decided on as another measure

DROP OFF & PICK UP PROCEDURES FOR PARENTS (SCHOOL LOCATIONS AND YMCA BRANCH)

AM CARE- DROP OFF

- Parents or guardians will drive their children to a designated area where they will drop off their child into the care of a YMCA staff member.
- Wellness screenings and temperature checks will happen while children are still at the drop off point. If a child has a fever over 100.4 they will not be permitted into the program. Parents or guardians will need to contact their primary care physician and have documentation stating they are healthy to come back to the program.
- Once screenings and temperature checks have been complete the children will be escorted to the program location.
- Parents or guardians will not be allowed to enter the program.

PM CARE-PICK UP

- Parents or guardians will arrive at designated pick up locations with valid identification (driver's license) to verify they are on the pick-up list on the child's registration packet.
- Parents or guardians can call the YMCA site phone to notify staff of their arrival. YMCA staff will also be monitoring drop off point throughout program.
- YMCA staff will escort students to authorized pick up location and sign them out of program.
- Parents or guardians will not be allowed enter the program.

ARRIVAL TO PROGRAM FOR CHILDREN

DISMISSAL FROM CLASSROOMS AT SCHOOL OR BUSING TO YMCA BRANCH LOCATIONS

- Children will arrive to the after-school locations based on dismissal and safety exit patterns established by the school district, or when children are dropped off by bus at a YMCA branch location.
- Children will arrive at program where they will be wellness check and their temperature checked upon entering their designated space.
- Children will travel to their designated group space and will be met by their group's staff members.
- Children will wash or sanitize their hands before engaging in any activities or centers.

DISMISSAL FROM PROGRAM FOR CHILDREN

- Children will be notified by staff they are being picked up from program.
- Children will gather all belongings.
- Children will be escorted by staff members to the pick-up location.
- Children will be released into the care of their parent or guardian after positive ID check has been verified with authorized pick up list.